## COMMON TRANSACTION REQUEST - NON FINANCIAL TRANSACTION



PLEASE FILL IN THE INFORMATION LEGIBLY IN ENGLISH AND IN BLOCK LETTERS. USE SEPARATE FORM FOR NOMINATION. For existing unitholders holding units in physical mode. The relevant section to be filled in are indicated in the title of respective section. IMPORTANT: Please strike off the unused section(s) to prevent any unauthorised use. Date: NAME OF SOLE/FIRST UNITHOLDER (Leave space between first/middle/last name) **Existing Folio Nos** 4 5 Use separate form for more than 5 folios. Request with more than 5 folios will be rejected. The unitholder should agree that the details provided in the form will be applicable to all the folios even if there are multiple forms submitted. UPDATE PAN & KYC (PLEASE FILL SECTION A+B+I) **PAN NO KYC LETTER** Attached / Guardian 2nd Holder Attached 3rd Holder Attached UPDATE/CHANGE CONTACT DETAILS (PLEASE FILL SECTION A+C+I) Mob Office Residence Dependent children Dependent Sibling Mobile No. provided Self Dependent Parents pertains to A Guardian in case of a minor POA Custodian Email ID (CAPITAL letters only) Spouse Dependent children Dependent Sibling Dependent Parents Email ID provided pertains to A Guardian in case of a minor | POA | Custodian Mobile No. provided pertains to Mobile No. Holder Spouse Dependent children Dependent Sibling A Guardian in case of a minor POA Custodian Second Email ID provided pertains to Email ID (CAPITAL letters only) Self Spouse Dependent children Dependent Sibling Dependent Parents POA A Guardian in case of a minor Custodian Mobile No. provided pertains to Mobile No. Self Spouse Dependent children Dependent Sibling Dependent Parents Holder POA A Guardian in case of a minor Custodian Third Email ID provided pertains to Email ID (CAPITAL letters only) Dependent Sibling Spouse | Dependent children Dependent Parents POA Custodian A Guardian in case of a minor It is important for customers to update their Mobile No & Email Id to receive instant alerts and give them benefits of paperless communication. D CHANGE IN MODE OF HOLDING (PLEASE FILL SECTION A+D+I) New Mode of Holding (please ✓ ) Anyone or Survivor Joint Holding CONSOLIDATION OF FOLIOS (PLEASE FILL SECTION A+E+I) Mention all source folios. I / We wish to consolidate all my / our investments into one folio. 3 5. 10. Use separate form for consolidation if the number of folios exceeds 10. Target folio~[MANDATORY]: 1. This folio has to be one of the source folios. 2. After consolidation, the unit holder(s) agree that the details in the target folio will be applicable even if there were different details in source folio(s). 3. The request to be signed as per mode of holding. 4. In case there is no nominee in the target folio, please fill Separate Nomination Form. ACKNOWLEDGEMENT FOR NON FINANCIAL TRANSACTION Date: Received, subject to verification, Form for Common Transaction Request, Non Financial Transaction.

ACKNOWLEDGEMENT FOR NON FINANCIAL TRANSACTION

Date:

D D M M Y Y Y Y

Received, subject to verification, Form for Common Transaction Request, Non Financial Transaction.

Folio Nos.

Service/s

Registrar: KFin Technologies Ltd., Unit: UTI Mutual Fund, Selenium Building, Tower – B, Plot No 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Telangana 500032. Email: uti@kfintech.com

Stamp & Signature

<b>F</b> EXISTING AND NE	W BANK DET	AILS (PLEASE FILL SECTION A+F+I)			
Details	Existing Bank Details			New Bank Details	
Name of the Bank					
Branch					
Account Number					
Account Type	Savings	Current NRE FCNR OTH	ER	Savings Current	NRE FCNR OTHER
AICR (9 Digit)					
FSC Code (11 Character)					
Branch Address					
	City Pincode			City	
	Date of opening of account DDMMYYYYY			Supporting proof attached	
Copies/original docu	ments requirer	nent			
Letter from Bank sta In case the bank a bank on the letter h SOA issued at least 2  POWER OF ATTOR Registration	ting the accour ccount is alrea lead of the bank lyears old of the	yee code and designation.  In number and name of the holder/s.  dy closed, original letter duly signed an k confirming closure of the said account.  same folio having registered bank account.  PLEASE FILL SECTION A+G+I)  *Please refer the instructions for	nt details printe	should be ver and signed a seal, name, e edonit.	unt number an account type. The copi rified with the original by the AMC officion or verified by the Bank Official with the employee code and designation. Bank stating the name of the holder and account type.
		Please tick() For individual investors in	ncluding Sale	Proprietor (Non Individuo	ıl Investors should mandatorily fill
seperate FATCA details form (PLEA		,			
Details		1st Applicant		2nd Applicant	3rd Applicant
Place & Country of Birt	h				
Nationality ————————————————————————————————————					
Are you a tax resident country other than ind	,	Yes No		Yes No	Yes No
	<u> </u>	If Yes: Mandatroy to enclose FATCA / CRS Annexure			
st Applicant: Gross An	nual Income	Below 1 Lac 1-5 Lac	5-10 La	c 10-25 Lac >2	25 Lacs - 1 Crore  >1 Crore
nd Applicant: Gross A	nnual Income	Below 1 Lac 1-5 Lac	5-10 La		25 Lacs - 1 Crore >1 Crore
rd Applicant: Gross Ar	nnual Income	Below 1 Lac 1-5 Lac	5-10 La	c 10-25 Lac >:	25 Lacs - 1 Crore  >1 Crore
SIGNATURE					
Signature of Sole /	1st holder/ Gu	pardian Signature o	of 2nd holder		Signature of 3rd holder
INSTRUCTIONS					
th the "Know Your Client (Ketails already updated in the number)/Voter ID Card/fccount proof cancelled chetails updated in folio. Note	YC). An addition ne folio like (i) Ac Passport copy wl eque leaf/copy ( : Please carry orig	y of PAN Card/s. Investors need to comply all document (any one) that matches the didress Proof/ copy of Aadhaar (redacting here address is as per the folio OR (ii) Bank of pass book/ Bank Statement for the bank ginal for verilication and immediate return. and / or mobile) any one of an additional	Mode of ho CONSOLIDA names of mentioned consolidati	Iding.  ATION OF FOLIOS: Consolidation in the holders, order of unithol folios. Folios once consolidation of folios. the unit holder/s at	ers need to sign the request irrespective of on of various folios can take place only if ders and Tax status are identical in all ted cannot be segregated. By requesting gree that the mode of holding bank mand t in the Target Folio will be applicable and

CONTACT DETAILS: For 1st time update (email and / or mobile) any one of an additional document matching with the details in the folio to be provided. Copy of PAN card/address proof /bank proof registered in the folio. Applicants should provide valid contact information such as email address, mobile number and other telephone number. UTI Mutual Fund provides host of value added services like transaction information and alerts via email and SMS. Account statements, newsletters, annual reports and other kinds of communication. Should they wish to have hard copy, email request can be sent to utige finite ch.com.

**CHANGE IN MODE OF HOLDING:** Applicants who wish to change their mode of holding from Anyone or Survivor to Joint Holding or vice versa should use this section. Investors hereby agree that after the update of new mode of holding operation, any request based on previous holding operation will not be honoured by the fund. To request for

prevail after consolidation even if they were different in source folios.

- DOCUMENTS TO BE SUBMITTED FOR THE REGISTRATION OF POWER OF ATTORNEY:

  a) Copy of Power of Attorney on Rs. 100/- stamp paper, duly signed by all the unitholder(s) and the Power of Attorney Holder, and Original attestation by Notary public \ Gazetted officer.
- In case of the POA holder being a company, the POA holder to provide the list of its Authorized signatories, with their signatures duly attested by the POA holder company.
- Pan and KYC of the POA holder

If the investor has an existing POA registered in the folio and wishes to change the same then he has to fill in the details under both Cancellation & Registration of POA.

The above instructions may stand modified as may be specified by SEBI from time to time.

Our Registrar: KFin Technologies Limited, Unit: UTI Mutual Fund, Selenium Tower - B, Plot No. 31 and 32, Gachibowli Financial District, Nanakramguda, Serilingampally, Hyderabad, Telangana-500032. India. Phone No.: 040-67162222. Email: uti@kfintech.com

© Say **"Hi"** on 7208081230 © 1800 266 1230

www.utimf.com

For Existing Investors



Type BAL<Folio no> to 5 60 70 90 to know your Folio Balance.



