



All unit holders should sign the form irrespective of mode of holding in the folio

Please tick (✓): ☐ Joint ☐ Any one or Survivor

## Registration

## Cancellation

[illegible]

PAN of the POA Holder									
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**Attached** ☐ KYC Letter (Mandatory) ☐ Notarized copy of PoA (Mandatory)

**Note:**

1. Consolidation can take place only if a) Names of unit holders, b) Address of unit holders, c) Mode of holding, d) Order of unit holders, e) Tax status and Nominee details are identical in all the mentioned folios.
2. I/We agree that the mode of holding, bank mandate, address and nomination details in the Target Folio will be applicable and will prevail after consolidation even if they were different details in source folios.
3. Bank particulars in the target folio has been retained for your redemption/dividend proceeds.

**Target Folio**  
(MANDATORY):

**Source Folios:** I/We wish to consolidate all my/our investments under specified folios into one folio. Folios to be consolidated:


SCHEME NAME	OPTIONS	
1.	<input type="checkbox"/> PAYOUT TO REINVESTMENT	<input type="checkbox"/> REINVESTMENT TO PAYOUT
2.	<input type="checkbox"/> PAYOUT TO REINVESTMENT	<input type="checkbox"/> REINVESTMENT TO PAYOUT
3.	<input type="checkbox"/> PAYOUT TO REINVESTMENT	<input type="checkbox"/> REINVESTMENT TO PAYOUT

**I/We are in receipt of Redemption / Dividend warrant as below:**

Cheque No.						Cheque Date								Cheque Amount							
						D	D	M	M	Y	Y	Y	Y								

**I/We are herewith enclosing the warrant as I/We could not deposit the same due to the below reason:**

- ☐ Bank account number incorrectly mentioned
 ☐ Bank account mentioned was inactive/closed  
☐ Warrant validity period has expired
 ☐ Other \_\_\_\_\_

**I/We request you to:**

- ☐ \* Reissue the said warrant after necessary revalidation without change in bank Mandate.
- ☐ \* Upload the above new bank details and make payment in new bank through NEFT/RTGS.

(\*\* NOTE: Above Point No. B should be mandatorily filled to facilitate NEFT/RTGS)

I/We have read and understood the contents of the Scheme Information Document(s)/Key Information Memorandum(s) & Statement of Additional Information(s) of the Scheme(s) and agree to abide by the terms, conditions, rules and regulations of the Scheme(s) as on the date of this transaction.

I/We hereby declare and confirm that the information provided in this form is true and correct and is duly supported by the document proof enclosed along with the form. In case of non-submission of any of the documents or if the documents are not found to be in order, the AMC reserves the right to not register the application submitted. The AMC/Mutual Fund shall not be liable and/or responsible for any loss or damage that I/we may incur if the Form is rejected." I/We interested in receiving promotional material from the AMC via mail, SMS, telecall, etc. **if you do not wish to receive, please call on tollfree no. 18002100168.**

Signature of Sole/First Applicant/Guardian

Signature of Second Applicant

Signature of Third Applicant

## INSTRUCTIONS

### 1. Change of Bank details

**For existing unit holders – Individual / HUF / Sole Proprietor**

**DOCUMENT REQUIRED FOR BOTH OLD/EXISTING AND NEW BANK MANDATE:** Any One Document to be submitted for the respective mandate. All documents should have the First Unit Holder's Name, Account Number, Account type, IFSC, MICR, Bank address details.

**New Bank Mandate:**

- Original cancelled cheque
- Bank passbook (with current entries not older than 3 months)
- Self-attested Bank account statement issued by the concerned bank (not older than 3 months) OR, Bank letter, on letterhead of the bank duly signed by branch manager/authorized personnel stating the investor's bank details.

AND

**Old/Existing Bank Mandate:**

- Original cancelled cheque
- Bank passbook (with current entries not older than 3 months)

In case of non-availability of old bank proof, In-Person verification (IPV) is mandatory.

**For IPV - Original with self-attested copies of PAN Card as per the applicable Mode of Holding/ Photo Identity Proof for PAN Exempt Investors like Passport, Voter ID, Ration Card, Driving License**

**For existing unit holders – other than Individual / HUF / Sole Proprietor**

**Any one of below document is required to be submitted for old and new bank account:**

- Original cancelled cheque with First unit holder's name and bank account number pre-printed on the face of the cheque
- Self-attested Bank account statement issued by the concerned bank (not older than 3 months)
- Bank passbook (with current entries not older than 3 months)
- Bank letter, on letterhead of the bank duly signed by branch manager/authorized personnel stating the investor's bank account number, account type, bank branch, MICR and IFSC code of the bank branch (not older than 3 months).

**Note:**

- In case photocopies of above documents are submitted, unit holder must procure original for verification at any of the AMC branches or official point of acceptance of transactions.
  - The name printed on the documents should be same as per the folio.
  - The AMC reserves the right to accept the request, subject to additional verifications, production of additional documents or In Person Verification of unit holder.
  - For unit holders opting to hold units in demat form, please ensure that the bank account linked with the demat account is mentioned and the Client Master List (CML) is also submitted.
- In case there is any changes in your KYC information, please update the same by using the prescribed 'KYC Change Request Form' available on our website [www.heliosmf.in](http://www.heliosmf.in) under download section, and submit the same at the point of service of any KYC Registration Agency.**
  - Alterations in the form if any should be countersigned.**
  - Date of Birth updation:** please provide self-attested PAN, Driving License, Passport and birth certificate.
  - In case there is more than one holder in the folio then the form needs to be signed as per mode of holding**
  - In case of Updation of PAN self-attested copy of the PAN Card needs to be submitted.**
  - In case of Updation of KYC copy of the KYC acknowledgment issued by CVL / KRA needs to be submitted. In case of Change of Status from Resident Indian to Non-Resident Indian or Vice Versa if there is change in Bank account type and all other details remain same, then unit holder need to submit banker letter confirming the account details of the existing bank of the unit holder, reflecting the change in his status from resident to non- resident or vice versa.**  
**Note:** For change of status from RI to NRI, change of bank account type from Savings/Current/NRO to NRE will not be accepted
  - Documents to be submitted for the registration of Power of Attorney**
    - Copy of Power of Attorney on Rs. 100/- stamp paper, duly signed by all the unitholder(s) and the Power of Attorney Holder, and Original attestation by Notary public \ Gazetted officer.
    - In case of the POA holder being a company, the POA holder to provide the list of its Authorized signatories, with their signatures duly attested by the POA holder company.
    - Pan and KYC of the POA holder
  - If the investor has an existing POA registered in the folio and wishes to change the same then he has to fill in the details under both Cancellation & Registration of POA.**
  - In case the investor wishes to change the Income Distribution cum capital withdrawal Option for multiple schemes in the folio then separate NCT forms need to be filled for each scheme.**